

Wight Squirrel Project (WSP) GDPR / Privacy Policy

The Wight Squirrel Project (WSP) is committed to keeping your information secure and managing it in accordance with our legal responsibilities under privacy and data protection laws where we operate. This Privacy Policy provides information about how we process personal information.

By visiting our website or using any of our services, you agree to your personal information being used and disclosed in the manner set out in this Policy. We will not collect personal information from you unless you have specifically agreed to us doing so (for example through your acceptance of this Policy or via completing a sighting questionnaire online, on paper, on the phone, in person or using the App).

Making a purchase from or a donation to the WSP.

To enable us to process donations we will collect basic payment information. If you are eligible for UK Gift Aid, we may also ask you to confirm your UK home address.

Subscribing to the Newsletter

To enable us to send you the Newsletter we will collect basic contact information

How we use personal information

We use the personal information collected from users for a number of purposes:

1. Administering donations made (and claiming Gift Aid, if applicable);
2. Providing supporters with fundraising related news stories, (through our Newsletter and Facebook page, comments on website content, details of fundraising, campaigns, events or messages of support;
3. To help us prevent fraud associated with online payments;
4. Contacting individual donors/fundraisers to pass on a thank you message and to acknowledge contribution(s) made to the Charity.
5. To improve the service we offer – for example, you may be asked to complete one of our online user satisfaction surveys.

We understand that many donors like to make donations anonymously. We respect this and will not publicise your name or donations you have made in any way.

We do not provide any personal information to any other charity, or organisation except that we work closely with research institutions such as Universities but all data from sighting will be **anonimised** before being sent externally.

Keeping information secure

We have internal procedures to protect your personal information, from loss, misuse, unauthorised access, modification or disclosure. However, no internet-based site can be 100% secure and we cannot be held responsible for unauthorised or unintended access that is beyond our control.

Updating your information

Please notify us of any changes to your personal information which you have provided to us. You can do this via email to wightsquirrels@hotmail.com .

Keeping your records

We keep records for as long as you require us to in accordance with legal, tax and accounting requirements. Where your information is no longer required, we will ensure it is disposed of in a secure manner.

If you use buttons on our website linked to social media or similar sites (for example “Like” and/or “Share” buttons), content from our website may be sent back to that other website and, depending on your privacy settings, may be privately or publically visible (for example to friends, followers or generally to anyone who has access to your profile page).

Access rights

You have the right to request copies of certain of your personal information within our custody and control and details of how we use that information. If you think any of the personal information we hold about you is inaccurate, you may also request it is corrected. You also have a right, in certain circumstances, to require us to stop holding your personal information.

In relation to all of these rights, please email or write to us at the address below. Please note that we may, request proof of identity. We will respond to your requests within all applicable timeframes.

In certain circumstances (for example where required or permitted by law) we might not be able to provide you with access to some of your personal information, but where appropriate we will notify you of the reasons for this.

Complaints Process

If you have a complaint about how we have handled your personal information you may contact us using the details below and we will investigate your complaint.

Updates

We keep this Policy under regular review and place updates on our website from time to time. Please review this policy periodically for changes.

However, we will always notify you of material changes we make to this Policy and, where required under applicable privacy and data protection legislation, we will appropriately notify or give you the option to consent to changes to the Policy.

If you do not accept the amended Policy, please stop using our website.

Contact

If you have any questions about this Policy, or would like to exercise your rights with respect to your personal information, please contact us via email to wightsquirrels@hotmail.com

Date: January 2021